

LEASE DOCUMENT INPUT SHEET

Quality Check & Verification Form

Generated: January 24, 2026
Claim: BROWNLEE, KEN | **Claim #:** #0814056289

LESSEE (TENANT) INFORMATION

Tenant Name	BROWNLEE, KEN
Property Address	3922 E 189 STR
City, State ZIP	CLEVELAND, OH 44128
Primary Phone	(216) 324-1337
Secondary Phone	—
Primary Email	KHAIKEN@SBCGLOBAL.NET
Secondary Email	—

INSURANCE COMPANY INFORMATION

Insurance Company	ALLSTATE INS CO.
Claim Number	#0814056289
Policy Number	PL# 026-164-325
Date of Loss	November 25, 2025
Cause of Loss	Water
Insurance Phone	(330) 646-1840
Insurance Email	claims@claims.allstate.com
Desk Adjuster	da
Desk Adjuster Phone	—
Field Adjuster	MEAGAN CHASAR, LRG LOSS ADJ
Field Adjuster Phone	(216) 490-8092

LESSOR (LANDLORD) INFORMATION

Landlord Full Name	GLOBAL REALTY INVESTOR RELATIONS, INC
Landlord Address	3043 Superior Avenue #301
City, State ZIP	Cleveland, OH 44114
Landlord Phone	216-938-2176
Landlord Email	grirmanagement@gmail.com
Contact Person 1	Kelly Williams
Contact Person 2	—
Contact Phone	—
Contact Email	—

RENTAL PROPERTY INFORMATION

Property Address	23209 Vera St L1
Property City	Warrensville Heights
Property State	OH
Property ZIP	44128
Number of Bedrooms	3

LEASE TERMS & DATES

Agreement Date	27th day of November 2025
Lease Start Date	December 1, 2025
Lease End Date	April 30, 2026
Rental Period (Months)	4
Document Type	NEW LEASE

FINANCIAL TERMS

Monthly Rent	\$2,200.00
Security Deposit	\$2,200.00
Inspection/Clean-up Fee	\$300.00
Rent Due Day	11st of each month
Late Fee	\$50.00
Late Fee Starts	Day 5
Eviction Notice Day	Day 10
NSF Fee	\$35.00
Max Occupants	10
Parking Spaces	2
Parking Fee	\$0.00

REAL ESTATE COMPANY INFORMATION

Company Name	DREAM TEAM REALTY, INC
Company Address	17419 BROADWAY AVE
City, State ZIP	MAPLE HEIGHTS, OH 44137
Contact Person	TREVOR ARCHER
Company Phone	(914) 217-3339
Company Email	INFO@2GETTREVOR.COM
Broker Name	JULIUS CARTWRIGHT
Broker Phone	(216) 990-1501
Broker Email	JULIUSCARTWRIGHT@gmail.com

SPECIAL LEASE NOTES/INSTRUCTIONS

Special Notice: Please respect neighbors.
Elderly couples on each side of property. Access to two bathrooms. Access to outyard deck area's limit to lower deck only.
There is no garage access. Please bbe advised city doesn't allow overnight street parking, 2am to 6 am. Reat Entry Access only. Lease Area is Area 2 no access to Area 1 or 3.

OPTIONS SELECTED

Renewal Document	NO
Exclude Security Deposit	NO
Exclude Inspection Fee	NO

VERIFICATION CHECKLIST

Please verify all information above is correct before finalizing documents.

- Tenant information verified
- Insurance/Claim information verified
- Landlord information verified
- Property address verified
- Lease dates verified (Agreement, Start, End)
- Financial terms verified (Rent, Deposit, Fees)
- Special notes reviewed (if applicable)

Verified By (Print Name)

Date